



## REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Various Office Supplies and Materials for the College of Agriculture**

Approved Budget Cost: **PHP 78,977.00**

Purchase Request No.: **PR 24-11-548**

Closing Date: **December 4, 2024 9:30 AM**

Description:

- 1.) Seven (7) pcs of HAND TOWEL  
Material: microfiber, machine washable and dryer safe, 50 x 30cm.
- 2.) Eight (8) pcs of KITCHEN DISH TOWEL  
color: white/gray  
size: 15 x 25 inches  
material: cotton  
features: versatile, absorbent, lightweight, quick drying, breathable, hypoallergenic.
- 3.) Two (2) pcs of SOFT BROOMS  
extendable plastic broomstick with soft brush bristles;  
adjustable handle can reach high ceilings; removable handle for easy cleaning of strands; plastic; made of high quality steel; light weight.
- 4.) Thirty (30) meters of GARDEN HOSE  
size: 1/2"x10meters, heavy duty pvc hose with spray nozzle set
- 5.) One (1) pc of KITCHEN CLEANING BRUSH  
2 in 1, liquid vending machine, long sleeved sponge, ergonomic handle, used as saucer soap storage, brush head sponge cleaning head are removable/replaceable; any color; PP & sponge material durable nylon.
- 6.) Four (4) pcs of DENATURED ALCOHOL  
colorless to yellowish clear liquid: cleaning agent, fuel/liter.
- 7.) Three (3) pairs of POT HOLDER  
material: towel cloth, silver coated cloth, heat insulation  
cotton size: 17.5 x 17.5 cm (7x7").
- 8.) Three (3) pcs of CLEANING SPONGES RUB NON-SCRATCH SPONGE SCRUBBING  
non-scratch sponge scrubbing dish sponges use for kitchens;  
size: 10x7x3cm; color; yellow + green: material: spongivorous.
- 9.) Three (3) pcs of POT SCRUBBY  
steel wool cleaning brush with soap dispenser kitchen dish and pot scrubber.
- 10.) Four (4) pcs of WIRE RACK  
round steamer rack and cooling rack, stainless steel pot trivet, wire steamer kettle rack holder, fit for pots cookware pressure cooker pans up, 8-inches (size: 20x7cm); materials: stainless.
- 11.) Two (2) pcs of CHEF KNIFE  
8 inch knife N1 made of german high carbon stainless steel, ergonomic handle, ultra sharp; stainless.
- 12.) Two (2) pcs of UTILITY KNIFE  
15.0cm, black, high grade stainless steel



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
**BIDS AND AWARDS COMMITTEE FOR GOODS**  
**Normal Road, Baliwasan Zamboanga City**  
**Telefax.: 062-991-1771 loc 1003**  
**www.wmsu.edu.ph**



- 13.) Two (2) pcs of CLEAVER KNIFE  
rectangular-bladed hatchet; stainless steel; wooden handle;  
dimension: L-16cm; H-4.5cm W-2.6cm;  
with handle: L-35.7 cm.  
blade: L-21.3cm H-11.5cm;  
weight: 932g.
- 14.) Two (2) pcs of PARING KNIFE  
4 inches German stainless steel 2cm HRC56, peeler, ergonomic handle, sharp blade.
- 15.) Two (2) pcs of BUTCHER KNIFE  
Long, curved; sharp point end blade;  
blade length: 8"-12" with handle; stainless steel.
- 16.) Two (2) pcs of POULTRY SHEARS  
12.2 x 4.69 x 1.4 inches; stainless steel.
- 17.) Two (2) pcs of SHARPENING STONE  
Combination grit sharpening stone; fine grade; rectangle grit size 280-320.
- 18.) Three (3) pcs of CLING WRAP  
Pure basic cling wraps 30cm x 20cm; stretchable and thick; plastic.
- 19.) Eight (8) packs of FOAM MEAT TRAY  
Polystyrene foam 9LH white supermarket tray, 12.4 x 9.3 x 0.9 inches; per case.
- 20.) Four (4) packs of SANDO PLASTIC BAG  
Large size; biodegradable plastic.
- 21.) Two (2) pcs of STORAGE BOX  
20 liters capacity, L45 X W32 X H20.4; plastic.
- 22.) Four (4) packs of VACUUM PLASTIC BAG  
8x11 transparent; nylon PE vacuum bag for vacuum sealer clear; thickness:  
85microns; set large size.
- 23.) Four (4) rolls of METALLIC STRING  
art 100: 288 yards: ROLL Metallic non-elastic gold/silver string.
- 24.) Two (2) pcs of STAINLESS MEAT TRAY  
457x330x25.0 18 inches butcher tray; stainless steel.
- 25.) Two (2) pcs of STAINLESS MEAT TRAY  
508x381x25.0 20inches tray; stainless steel.
- 26.) Two (2) pcs of HEAVY DUTY COOKING POT  
dimension; 50cm height; 44cm; carbon steel.
- 27.) Two (2) pcs of SLOTTED SPOON  
304 stainless steel; 15.6cm x 41.7cm.
- 28.) Two (2) pcs of STAINLESS TONGS  
18"L x 14"W; stainless; large size
- 29.) Two (2) pcs of COLANDER  
dimension (LWH): 27x125.2x11.3cm; stainless steel with handle.
- 30.) Two (2) pcs of STAINLESS BASIN  
50cm; stainless steel.
- 31.) Two (2) pcs of STAINLESS BASIN  
38cm; stainless steel.



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- 32.) Four (4) box of HAIR NET  
stretchable; material: cotton polyester; elastic black.
- 33.) Two (2) pcs of MOUTH GUARD  
reusable transparent face shield mouthguard screen mouth; material: PET; frame material: ABS; mask style: hanging ear.
- 34.) Three (3) pcs of WHITE NITRILE WORK APRON  
made of polyester fabric coated with nitrile on both sides; nitrile harness with adjustable straps; closure on the back with a braided elastic made of polyester and a plastic hook. metal eyelets and nickel plated washers; 90x140cm; weight 0.800kg (length: 115cm) or 1kg (length: 140cm); white.
- 35.) Two (2) pcs of BUTCHER MEAT CUTS KITCHEN APRON LINEN WORK APRON  
stainless steel chainmail cut protection apron, safety work bib and puncture resistant apron with adjustable shoulder straps; color silver; size: 75x80cm/29.5"x31.5".
- 36.) Two (2) pcs of SAFETY GLASSES  
transparent; lens type: zero-power; lens material: polycarbonate
- 37.) Four (4) pcs of POLO SHIRTS  
unisex polo shirt with collar round neck; casual fashion shirt cotton; color white and gray (Large and 2XL)

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Pursuant to Annex "H" documentary requirements interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration and other relevant documents (if necessary), upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before December 4, 2024 9:30 AM at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email ([bac@wmsu.edu.ph](mailto:bac@wmsu.edu.ph)) or through facsimile at (062) 991-1771 loc 1003

For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

# REQUEST FOR QUOTATION

## Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: **24-11-548**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than DEC 04 2024 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
  - 2 DELIVERY PERIOD \_\_\_\_\_ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
  - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
  - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
  - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	7	pcs	<b>HAND TOWEL</b> Material: microfiber, machine washable and dryer safe, 50 x 30cm. . 90.00/pcs.	<b>P630.00</b>		
2.	8	pcs	<b>KITCHEN DISH TOWEL</b> color: white/gray size: 15 x 25 inches material: cotton features: versatile, absorbent, lightweight, quick drying, breathable, hypoallergenic.. 125.00/pcs.	<b>P1,000.00</b>		
3.	2	pcs	<b>SOFT BROOMS</b> extendable plastic broomstick with soft brush bristles; adjustable handle can reach high ceilings; removable handle for easy cleaning of strands; plastic; made of high quality steel; light weight.. 200.00/pcs.	<b>P400.00</b>		
4.	30	mete rs	<b>GARDEN HOSE</b> size: 1/2"x10meters, heavy duty pvc hose with spray nozzle set .. 500.00/meters.	<b>P15,000.00</b>		
5.	1	pc	<b>KITCHEN CLEANING BRUSH</b> 2 in 1, liquid vending machine, long sleeved sponge, ergonomic handle, used as saucer soap storage, brush head sponge cleaning head are removable/replaceable; any color; PP & sponge material durable nylon. . 200.00/pc.	<b>P200.00</b>		
6.	4	pcs	<b>DENATURED ALCOHOL</b> colorless to yellowish clear liquid: cleaning agent, fuel/liter. . 250.00/pcs.	<b>P1,000.00</b>		
7.	3	pairs	<b>POT HOLDER</b> material: towel cloth, silver coated cloth, heat insulation cotton size: 17.5 x 17.5 cm (7x7").. 266.00/pairs.	<b>P798.00</b>		
8.	3	pcs	<b>CLEANING SPONGES RUB NON-SCRATCH SPONGE SCRUBBING</b> non-scratch sponge scrubbing dish sponges use for kitchens; size: 10x7x3cm; color; yellow + green: material: spongivorous.. 83.00/pcs.	<b>P249.00</b>		
9.	3	pcs	<b>POT SCRUBBY</b> steel wool cleaning brush with soap dispenser kitchen dish and pot scrubber. . 150.00/pcs.	<b>P450.00</b>		

EPS Reference Number : \_\_\_\_\_  
 EPS Solicitation Number : \_\_\_\_\_  
 EPS Closing Date : \_\_\_\_\_

PAGE 1 of 4

Brand & Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: \_\_\_\_\_  
 Certificate Reference No.: \_\_\_\_\_

**REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL**  
Canvasser

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel .No./Cellphone #

\_\_\_\_\_  
Date

# REQUEST FOR QUOTATION

## Western Mindanao State University

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  - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
  - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
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10.	4	pcs	<b>WIRE RACK</b> round steamer rack and cooling rack, stainless steel pot trivet, wire steamer kettle rack holder, fit for pots cookware pressure cooker pans up, 8-inches (size: 20x7cm); materials: stainless.. 250.00/pcs.	<b>P1,000.00</b>		
11.	2	pcs	<b>CHEF KNIFE</b> 8 inch knife N1 made of german high carbon stainless steel, ergonomic handle, ultra sharp; stainless.. 800.00/pcs.	<b>P1,600.00</b>		
12.	2	pcs	<b>UTILITY KNIFE</b> 15.0cm, black, high grade stainless steel. 600.00/pcs.	<b>P1,200.00</b>		
13.	2	pcs	<b>CLEAVER KNIFE</b> rectangular-bladed hatchet; stainless steel; wooden handle; dimension: L-16cm; H-4.5cm W-2.6cm; with handle: L-35.7 cm. blade: L-21.3cm H-11.5cm; weight: 932g.. 650.00/pcs.	<b>P 1,300.00</b>		
14.	2	pcs	<b>PARING KNIFE</b> 4 inches German stainless steel 2cm HRC56, peeler, ergonomic handle, sharp blade. 600.00/pcs.	<b>P 1,200.00</b>		
15.	2	pcs	<b>BUTCHER KNIFE</b> Long, curved; sharp point end blade; blade length: 8"-12" with handle; stainless steel.. 600.00/pcs.	<b>P1,200.00</b>		
16.	2	pcs	<b>POULTRY SHEARS</b> 12.2 x 4.69 x 1.4 inches; stainless steel.. 2,500.00/pcs.	<b>P5,000.00</b>		
17.	2	pcs	<b>SHARPENING STONE</b> Combination grit sharpening stone; fine grade; rectangle grit size 280-320. . 600.00/pcs.	<b>P1,200.00</b>		
18.	3	pcs	<b>CLING WRAP</b> Pure basic cling wraps 30cm x 20cm; stretchable and thick; plastic. . 150.00/pcs.	<b>P450.00</b>		
19.	8	pack s	<b>FOAM MEAT TRAY</b> Polystyrene foam 9LH white supermarket tray, 12.4 x 9.3 x 0.9 inches; per case.. 500.00/packs.	<b>P4,000.00</b>		
20.	4	pack s	<b>SANDO PLASTIC BAG</b> Large size; biodegradable plastic.. 150.00/packs.	<b>P600.00</b>		
21.	2	pcs	<b>STORAGE BOX</b>	<b>P900.00</b>		


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Canvasser

Printed Name/Signature

Tel .No./Cellphone #

Date

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PR No.: **24-11-548**

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**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

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  - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
  - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
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			20 liters capacity, L45 X W32 X H20.4; plastic.. 450.00/pcs.		
22.	4	packs	<b>VACUUM PLASTIC BAG</b> 8x11 transparent; nylon PE vacuum bag for vacuum sealer clear; thickness: 85microns; set large size.. 700.00/packs.	<b>P2,800.00</b>	
23.	4	rolls	<b>METALLIC STRING</b> art 100: 288 yards: ROLL Metallic non-elastic gold/silver string.. 250.00/rolls.	<b>P1,000.00</b>	
24.	2	pcs	<b>STAINLESS MEAT TRAY</b> 457x330x25.0 18 inches butcher tray; stainless steel. . 600.00/pcs.	<b>P1,200.00</b>	
25.	2	pcs	<b>STAINLESS MEAT TRAY</b> 508x381x25.0 20inches tray; stainless steel.. 700.00/pcs.	<b>P1,400.00</b>	
26.	2	pcs	<b>HEAVY DUTY COOKING POT</b> dimension; 50cm height; 44cm; carbon steel. . 5,000.00/pcs.	<b>P10,000.00</b>	
27.	2	pcs	<b>SLOTTED SPOON</b> 304 stainless steel; 15.6cm x 41.7cm.. 700.00/pcs.	<b>P1,400.00</b>	
28.	2	pcs	<b>STAINLESS TONGS</b> 18"L x 14"W; stainless; large size.. 700.00/pcs.	<b>P1,400.00</b>	
29.	2	pcs	<b>COLANDER</b> dimension (LWH): 27x125.2x11.3cm; stainless steel with handle. . 500.00/pcs.	<b>P1,000.00</b>	
30.	2	pcs	<b>STAINLESS BASIN</b> 50cm; stainless steel.. 800.00/pcs.	<b>P1,600.00</b>	
31.	2	pcs	<b>STAINLESS BASIN</b> 38cm; stainless steel.. 600.00/pcs.	<b>P1,200.00</b>	
32.	4	box	<b>HAIR NET</b> stretchable; material: cotton polyester; elastic black.. 250.00/box.	<b>P1,000.00</b>	
33.	2	pcs	<b>MOUTH GUARD</b> reusable transparent face shield mouthguard screen mouth; material: PET; frame material: ABS; mask style: hanging ear.. 150.00/pcs.	<b>P300.00</b>	
34.	3	pcs	<b>WHITE NITRILE WORK APRON</b> made of polyester fabric coated with nitrile on both sides; nitrile harness with adjustable straps; closure on the back with a braided elastic made of polyester and a plastic hook. metal eyelets and nickel plated washers;	<b>P3,900.00</b>	

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Brand & Model : \_\_\_\_\_  
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<b>PhilGEPS Certificate No.:</b> _____ <b>Certificate Reference No.:</b> _____
---

*PORTADO BY J*

**REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL**  
 Canvasser

\_\_\_\_\_  
 Printed Name/Signature

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			90x140cm; weight 0.800kg (length: 115cm) or 1kg (length: 140cm); white.. 1,300.00/pcs.			
35.	2	pcs	<b>BUTCHER MEAT CUTS KITCHEN APRON LINEN WORK APRON</b> stainless steel chainmail cut protection apron, safety work bib and puncture resistant apron with adjustable shoulder straps; color silver; size: 75x80cm/29.5"x31.5". . 4,500.00/pcs.	<b>P9,000.00</b>		
36.	2	pcs	<b>SAFETY GLASSES</b> transparent; lens type: zero-power; lens material: polycarbonate.. 300.00/pcs.	<b>P600.00</b>		
37.	4	pcs	<b>POLO SHIRTS</b> unisex polo shirt with collar round neck; casual fashion shirt cotton; color white and gray (Large and 2XL).. 450.00/pcs.	<b>P1,800.00</b>		
			<b>Note: College of Agriculture - ZAMPEN NATIVE CHICKEN (HALAL DRESSING PLANT) of the University</b>			

Total: \_\_\_\_\_

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